



St Clement & St James, St Thomas' & Princess Frederica
CE Primary Schools
Asthma Policy
Date written/updated: September 2025
(by Adrian Jones)

Partnership vision

'Belonging, learning and growth for life in all its fullness'

Our vision is rooted in biblical teaching as defined by John 10:10:

*'I have come that they may have **life**, and have it to the **full**'*

Belonging - Everyone included, everyone welcome

Learning - Love to learn and gain knowledge

Growth - grow spiritually in confidence and courage

Pupils with asthma are welcome in LifeFull Schools. They are encouraged to take part in all activities.

Aims

- All staff, teaching and support staff are aware of the condition and know what to do in the event of an asthma attack.
- Annual training is provided by the school nurse for all staff.
- All children with asthma have easy, and immediate access to their reliever inhaler treatment.
- All children have an awareness of asthma so that they can support their friends.
- Records are kept of the children with asthma and regularly updated.
- There is good communication between home, school and the nursing team.

At School

On entry into the Nursery and/or full-time schooling all parents are asked if their child is

ever wheezy, or has been identified as suffering with asthma.

Parents are asked to complete a medical google form. This form outlines the condition and if, or when, medication needs to be taken.

Parents of children with asthma are asked to keep the school informed of any changes in condition, or other illnesses/allergies likely to affect their asthma.

Discussions are held between the welfare team and class teacher when necessary to update the teacher of any change in the child's condition or regime of medication. It is the welfare team's responsibility to ensure this occurs.

All children will be treated in accordance with the NWL School Emergency Asthma plan. We encourage parents to share with us their child's Asthma Action plan (provided by their Health care practitioner at their annual asthma review).

Administering Inhalers

Children must have one blue salbutamol inhaler (reliever inhaler) and one plastic spacer prescribed by their GP in school. This must be in its original box with its prescription label detailing the child's name. It is the parent's responsibility to supply this blue inhaler and spacer to the school. This is kept in the class Asthma Box. All inhalers will be easily and immediately accessible and never locked away.

All classrooms are equipped with a class Asthma Box. This will contain each child's individual labelled medication and spacer.

The welfare team **must** be informed when a child has received their asthma medication either by email, a note sent to the welfare room or in person by the adult who has administered it. The same member of staff will fill out a report slip to inform the parents their child has been given their inhaler. The welfare team will monitor inhaler use and liaise with the parents and School Nurse if any children are needing to use their inhaler on a regular basis (weekly or more frequently)

Preventative inhalers - These now come in a range of colours including: orange, maroon, purple and beige and are **NOT** needed in school. They should be administered at home before and after school. Any preventative medication will be sent home if brought into school.

Access to Inhalers

Children with asthma will have access to their inhaler whenever needed with supervision and support from an adult.

The class Asthma Box should be taken out with the class whenever they leave the room: during all games lessons, lessons held in different rooms, fire drills and emergency evacuations.

It is essential that the teacher ensures their classes asthma medication is taken with the class on all school trips, swimming etc. A responsible child can be nominated to carry the box when

going swimming. On any other class or year group trips out of school a named adult is responsible for carrying the inhalers and spacers. The welfare team will prepare the medication bags for school trips.

Emergency Asthma Kits

The school has emergency asthma kits which are held in the welfare room, corridors, and halls in both old and new buildings. The emergency inhaler/spacer should only be used in an emergency if the child's own inhaler / spacer is not available (expired / empty / lost). The spacer is to be washed in warm soapy water and left to air dry and the inhaler should be wiped clean with an anti bacterial wipe after use.

The inhaler in the Emergency kit can only be used by children whose parents have consented to the usage.

Each pack will contain

- 2 blue Salbutamol inhalers,
- 2 plastic spacers,
- an emergency asthma plan poster,
- register of consented asthmatic children and an asthma log.

It is the Welfare Team's job to ensure the class and emergency boxes are regularly checked and contain all the agreed equipment. Class staff to let welfare know if asthma forms run out.

P.E and Clubs

Rebecca Fuschillo (senior admin officer) ensures that class teachers and P.E teachers are aware of children with asthma. Staff should inform Rebecca Fuschillo if any children need their inhalers during exercise.

P.E teachers need to take the class asthma box with them to the P.E lesson, and ensure this box is returned to the class.

P.E teachers need to make sure they take any asthma medication for children with asthma, to any after school sporting events.

Adults who run sports clubs will be made aware of children with asthma through their register. These children will be highlighted on the register.

Asthma Attack

In the case of an asthma attack the teacher should follow the instructions on the asthma attack poster situated in all classrooms and keep the child calm. **PLEASE TREAT CHILD WHERE THEY ARE AND SEND FOR HELP IMMEDIATELY.**

Asthma Friendly School Status

Our school is currently an Asthma Friendly school. This status is reviewed annually by the School Nursing Team and the following criteria must be met each year for it to be awarded:

- Named Asthma Champion
- Named Asthma Lead
- Register of all children with Asthma

- Management plan for children with asthma (Asthma Action plan)
- Asthma Champion links with Community Asthma services & attends Annual workshop
- Clear Asthma policy
- Accessible inhalers
- Annual school staff training (minimum 85% attendance required)
- Display of emergency plan posters
- Emergency inhaler kits
- Annual asthma audit

Whole School Training

In order to support the management of children's asthma within our school, whole school staff training is to be updated annually to ensure that **ALL** staff are aware of the procedures to follow in the event of a child having a possible asthma attack.

Legal Position

Staff are legally covered by the LEA to administer asthma treatment if they are happy to do so. It is **illegal** to use with one child the inhaler of another, even in an emergency.

Our asthma policy incorporates national guidelines recommended on the management of asthma care in school. The policy is in place to maintain the safety of all children with asthma at our school and to support our school staff team in doing so.